

MARBELLA PARK HOMEOWNERS ASSOCIATION, INC.

c/o: J&L Property Management, Inc.
10191 W. Sample Road, Suite 203, Coral Springs, FL 33065
Phone: (954) 753-7966 Fax: (954) 753-1210
Email: Diane@jlpropertymgmt.com

TO: ALL HOMEOWNERS
RE: ANNUAL MEMBERS MEETING & GENERAL PROXY
DATE: DECEMBER 3, 2018

The Annual Members Meeting will be held at **7:00 p.m.** on **Wednesday, December 19, 2018** at the **Marbella Park East Clubhouse**.

ANNUAL MEMBERS MEETING AGENDA

- Determination of chairman of the meeting
- Calling of the role and certifying of proxies
- Proof of notice of meeting or waiver of notice
- Reading and disposal of any unapproved minutes
- Election of inspectors of election
- Nominations from floor
- Election of Directors
- Reports of Directors, Officers or Committees
- Unfinished business
- New business
- Adjournment

Immediately following the Annual Meeting, the Organization of Officers will be held at the Board Meeting.

BOARD MEETING AGENDA

- Roll Call
- Meeting called to order
- Reading and disposal of any unapproved minutes
- Election of Officers
- Reports of Officers and Committees
- Unfinished business
- New business
- Adjournment

**** IMPORTANT ****

If you will not be attending, but wish for someone else to cast your vote, please fill out the Proxy, sign and give it to the person you designate to attend and vote at the Annual Meeting. You may also mail back the Proxy to J&L Property Management, Inc or drop it off at the Clubhouse. If you should have any questions, you may call me at (786) 309-6272 or via email at Diane@jlpropertymgmt.com .

DATED AND MAILED: December 3, 2018

MARBELLA PARK HOMEOWNERS ASSOCIATION, INC.

BY: *Diane Miranda*

MANAGER