

Marbella Park Homeowners Association



Marbella Park East 8325 NW 197 Terrace, Hialeah, FL 33015 diane@jlpropertymgmt.com

OFFICE: 786.309.6272

C/o J & L Management, Inc. 10191 W. Sample Road, Suite #203 Coral Springs, FL 33065

Phone: (954) 753-7966 Fax: (954) 753-1210 www.jlpropertymgmt.com

DISPUTE FORM

HOMEOWNER (S) NAME: _____

HOME ADDRESS: _____

TELEPHONE NO.(DAY TIME) _____

DISPUTED AMOUNT: _____ DATE: _____

DESCRIPTION: _____

PLEASE, if you would like to dispute your pending balance, you **MUST** provide your personal information, and **MUST** provide/attach all evidence/proof of payment. (cancelled check-both sides, money order-tracked payment documentation, bank statements, etc). An Associate from the Accounting Department will call you to discuss and/or to make an appointment.

MARBELLA PARK HOMEOWNERS ASSOCIATION, INC.

c/o J & L Property Management, Inc.

10191 West Sample Road, Suite 203

Coral Springs, FL 33065

The onsite Manager that has been assigned to your community is Diane Miranda. You may contact her at (786) 309-6272 or via email at Diane@jlpropertymgmt.com. She can be contacted as early as October 29, 2018. She will handle all correspondence such as, but not limited to, violations, architectural forms, pool keys, sales/leasing applications, etc. Her office is in the Clubhouse and her hours are **Monday from 11:00 AM – 7:00 PM and Tuesday – Friday from 9:00 AM – 5:00 PM**. You can also obtain information from the association's website at www.marbellapark.org.

For payment information you may contact Thelma in Bookkeeping at (954) 753-7966, extension 108 or via email at Thelma@jlpropertymgmt.com. For our Legal/Estoppel Department, you may contact Eileen at (954) 753-7966, extension 107 or via email at Eileen@jlpropertymgmt.com.