Marbella Park Homeowners Association

Marbella Park East 8325 NW 197 Terrace, Hialeah, FL 33015 **diane@jlpropertymgmt.com**
OFFICE: 786.309.6272
C/o **J & L Management, Inc**. 10191 W. Sample Road, Suite #203 Coral Springs, FL 33065
Phone: (954) 753-7966 Fax: (954) 753-1210 www.jlpropertymgmt.com

DATE:_____

ACC Instructions

ADDRESS:_____
OWNER NAME:_____
PROJECT:
ROOFING ___PAINTING___ DRIVEWAY_____ FENCE_____
GUTTERS___POOL___DOOR(S)____LANDSCAPING_____

OTHER:

1. **Certificate of Insurance Naming the Association as additionally insured, your address and Marbella Park East HOA Address**
2. **Contract MUST be Included in Paperwork**
3. **Color Choice, Samples, Photos or Color Scheme Chart**
4. **STYLE: Barrel / Curve / Tile / Fence / Drawings Etc.**
5. **License, Liability Insurance, Automobile, Workers Comp**

NAME Company: Contact Information
DATE OF COMMENCEMENT:___Install Date
DATE OF COMPLETION:_____Completion Date
***If the above requested items are not included in your ACC Form submission, this will delay your approval. *Approvals are valid on approved Association Parameters, non approved choices will not be approved.**
***Incomplete ACC Applications will not be accepted.**